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Vacant  
Term Expired 2/1/2015

Vacant  
Term Expires 2/1/2016

**STATE OF ILLINOIS INTERNAL AUDIT  
ADVISORY BOARD**

**WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)**

**Location**

Capital City Center	James R. Thompson Center
130 West Mason	100 West Randolph
Video Conference Room 104	Video Conference Room 9-036
Springfield, Illinois 62702	Chicago, Illinois 60601

**AGENDA**

**December 8, 2015 – 1:00 P.M.**

- **Call to Order**
- **Roll Call**
- **Minutes\***
  - Approve minutes from November 10, 2015 Meeting
  - Approve minutes from the October 27-29 SIAAB Annual Meeting
- **Public Participation**
- **Reports/Updates\***
  - o CPE Coordinator – FOIA & OMA training; update
  - o Quality Assurance Coordinator
  - o FOIA Officer
  - o Guidance Coordinator
    - o Guidance Document #5 - Small Audit Functions
    - o Guidance Document #6- Pre-Installation Reviews
    - o Website Resources
- **Old Business\***
  - 2015 Fall Conference Discussion
  - August 2014 Public Comment Request for SIAAB to Adopt Rules
  - Record Retention
  - SIAAB to reach out to new Auditor General and develop a list of issues to discuss with new AG.
- **New Business\***
- **Announcements\***
  - Next Regular Meeting – – **January 12, 2015 1:00 p.m. \***  
(at Stratton Building, Rm 500½)

\*Action May Be Taken by the Board via Motion/Vote Process